

CONSTITUTION OF THE IRISH PRIMARY PHYSICAL EDUCATION ASSOCIATION

1. The IPPEA will strive to:

- (a) support the position of the class teacher as the person best placed to provide quality physical education within an integrated primary school curriculum.
- (b) represent the needs of teachers of physical education in primary schools, those learning to teach primary physical education and personnel engaged in working with and supporting teachers and students of primary physical education.
- (c) act as a lead body and national consultee for quality physical education in primary schools and by implication, quality professional development and support of teachers of physical education.
- (d) promote and develop high standards by improving knowledge and understanding of physical education in primary schools and in the wider society.
- (e) keep members up to date with latest issues, trends, technologies and legislative developments in physical education and related areas.
- (f) increase public awareness and understanding of the contribution that the primary teacher makes to physical education, physical activity and sport.
- (g) encourage equality of opportunity in the area of physical education, physical activity and sport.
- (h) liaise with the Department of Education and other relevant bodies.
- (i) hold, organise and participate in conferences, seminars and workshops for the purpose of promoting its objectives.
- (j) encourage and support research in primary physical education, physical activity and sport, and assist in the publication and dissemination of this research.
- (k) recruit the maximum members to the Association.

Membership

- 2.** The number of members with which the Association proposes to be registered is unlimited.
- 3.** Every member of the Association shall either sign a written consent to become a member or sign the register of members on becoming a member. IPPEA membership will run to year ending 31st March from the date one becomes a member. This will come into effect from 31st March 2016.

4. The subscribers to the Association and such other persons as the Executive Committee shall admit or be deemed to have admitted to membership in accordance with the provisions hereinafter contained shall be members of the Association.

5. The Executive Committee shall have responsibility for admissions to membership within the categories set out below but may refuse such admission without being bound to assign any reason therefore.

Categories of Membership

Member

6. Full Membership may be granted to:

(a) Individuals who possess an approved professional qualification in primary teaching.

(b) Physical education lecturers in the colleges of education.

Student

7. Student members are required to be engaged in a course of study in higher education leading to an initial qualification in primary teaching. Student members receive all the benefits of Individual Members, including reduced fees for conferences, and are exempt from a membership fee. Student members do not have voting rights.

Associate

8. Associate membership is open to individuals who have a specific qualification to teach P.E., individuals who work in the area of sport and recreation and whose interest and work supports either PE or school sport. Associate members do not have voting rights and are not eligible for election to the Executive Committee.

Retired Members

9. Retired members are classed as members who no longer receive an income (ie. those living solely on a pension).

Honorary Members

10. Honorary Members are individuals who do not qualify for membership but whom the Association wishes to honour in an appropriate manner. Honorary Members do not have voting rights.

Professional Membership

11. Professional Membership is available to professional associations, libraries, colleges, teacher centres and other bodies who the executive committee deem suitable for inclusion in this category. They will be informed of all IPPEA activities, but do not have voting rights.

12. The Executive Committee may also at their discretion admit to membership in any class any person who, although not otherwise qualified for a particular class, is nonetheless in their opinion a specially suitable and desirable person to be so admitted.

13. The membership of any member may be cancelled by a resolution of the majority of the members of the Executive Committee present and voting at a meeting thereof specially convened for that purpose, at which not less than six members shall be present, if in the opinion of such majority such membership is injurious to the interest of the Association. Such member shall have seven clear days' notice sent to him/her of such meeting and shall be entitled to submit to such meeting a statement in writing for the consideration of the meeting and/or to attend the meeting and be heard in his/her defence. A member so excluded as aforesaid shall have no claim to a return of any subscription paid by him, but the Executive Committee may in its discretion return to him the whole or any part thereof.

14. Members who by the last day of their membership year have not paid their subscription for the current year shall cease forthwith to be members.

General Meetings

15. The Association shall hold a General Meeting in every calendar year as its Annual General Meeting at such time and place as may be determined by the Executive Committee. Not more than 15 months shall elapse between each Annual General Meeting.

16. All General Meetings, other than Annual General Meetings, shall be called Extraordinary General Meetings.

17. The Executive Committee may, whenever they think fit, convene an Extraordinary General Meeting, and Extraordinary General Meetings shall also be convened on such requisition.

18. Fourteen days notice in writing at the least of every Annual General Meeting and of every meeting convened to pass a Special Resolution, and 14 days notice in writing at least of every other General Meeting (excluding in every case both of the day on which is served or deemed to be served and of the day for which it is given), specifying the place, the day and hour of meeting, and in the case of special business the general nature of that business. In the case of meetings other than Annual General Meetings, a meeting may be convened by such notice as those members may think fit.

19. Motions for consideration, and nominations for the election of executive officers, at an AGM or EGM, must be received by the Hon. Secretary no less than seven days in advance of the meeting.

20. Discussion shall be confined to the business of the meeting.

- 21.** All motions must be proposed and seconded.
- 22.** A member shall be entitled to speak only once on each motion or amendment.
- 23.** Once a motion is passed or rejected, it shall not be brought up again in the same meeting.

Voting of Members

24. All members other than Associate, Student, Corporate, and Honorary whose subscriptions shall be fully paid-up shall be entitled to vote at General Meetings of the Association.

Executive Committee

25. The Chairperson or, in his/her absence, the Immediate Past Chairperson shall be entitled to preside as Chair at all meetings of the Executive Committee at which they shall be present but if at any meeting neither be present within five minutes after the time appointed for the meeting and willing to preside the members of the Executive Committee present shall choose one of their number to be Chair of the meeting.

26. The Executive Committee shall comprise the following members:

- (a) Chairperson, Hon. Secretary, Hon. Treasurer, Registrar.
- (b) Six other executive committee members.
- (c) Up to four co-opted members (without voting rights)

27. Election to positions (a) and (b) of Rule 28 is only open to full members of the IPPEA.

28. The Chairperson's term of office shall be two years, or for such time as a General Meeting may decide, (in accordance with rule 21).

29. The maximum term of office for Secretary, Treasurer and Registrar shall be three years.

30. The office of a member of the Executive Committee shall be vacated: -

- (a) If he come of unsound mind.
- (b) If he ceases to be a member of the Association.
- (c) If by notice in writing to the Association he resigns his office.

31. The Association may from time to time in General Meeting increase or reduce the number of members of the Executive Committee, and may make the appointments necessary for affecting any such increase.

32. Failure to attend three consecutive meetings may result in a member of the Executive being asked to stand down. The Executive Committee can then co-opt another member to take the vacant voting position.

33. Five voting members of the Executive shall represent a quorum.

34. Questions arising at the meetings of the Executive shall be decided by a majority of votes, the Chairperson shall have a second or casting vote.

Election of Officers and Members of the Executive

35. The Chairperson shall, in the first instance, be elected.

36. The Executive Committee may delegate any of their powers to committees consisting of such member or members of the Association as they may think fit and any committee so formed shall in the exercise of the powers so delegated conform to any regulations imposed on it by the Executive.

37. The Executive Committee shall cause proper minutes to be made of all appointments of officers made by the Executive Committee and of the Proceedings of all meetings of the Association and of the Executive Committee and of Committees appointed by the Executive Committee and of all business transacted at such meetings and any meeting of the Chairman of the next succeeding meeting shall be sufficient evidence without any further proof of the facts therein stated.

Accounts

38. The Executive Committee shall cause proper books of account to be kept with respect to: -

- (a) All sums of money received and expended by the Association and the matters in respect of which such receipts and expenditure take place.
- (b) All sales and purchases of goods by the Association and
- (c) The assets and liabilities of the Association.

Proper books shall not be deemed to be kept if there are not kept such books of accounts as are necessary to give a true and fair view of the state of affairs of the Association and to explain its transactions.

39. At the Annual General Meeting in every year the Executive Committee shall lay before the Association a proper income and expenditure account for a period of 12 months since the last preceding account made up to a date not more than four months before such meeting, together with a proper balance sheet made up as at the same date.**Amendments to the Constitution**

40. The Constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at a General Meeting. The notice of the General Meeting must include notice of the resolution, setting out the terms of the resolution proposed.